

ISUOG Outreach Volunteer Policy

Volunteering for ISUOG Outreach requires a considerable commitment of time and effort and, if you wish, some financial contribution. ISUOG works hard to ensure that volunteers are recognised and valued and that the projects they participate in are both safe and sustainable. This document outlines what ISUOG expects from volunteers and describes what volunteers can expect from ISUOG.

What you can expect from ISUOG...

Documents:

- ISUOG will provide you with necessary guidance and briefing documents before the project commences. These include the ISUOG Outreach Operations Manual, Project Proposal, and relevant training documents. ISUOG will also assist with visa arrangements where possible.

Support:

- You will be part of a team comprised of ISUOG Outreach Committee members and members of a partner international non-governmental organisation (INGO). You will be provided with all the information and guidance needed to support your volunteering and your additional suggestions and input will be valued.

Safety and Security:

- You will be fully briefed on safety and security in the host country and when applicable will be protected by the insurance policies and emergency evacuation procedures arranged by ISUOG and its partners.

Experience:

- Your time, skills and experience will form part of carefully designed projects that ensure maximum benefit to the host community and long-term, sustainable outcomes.
- You will get the chance to meet and network with ISUOG Committee members and International NGOs.

Recognition:

- You will have the opportunity to post blog entries and photographs on the ISUOG website and Facebook page.

Travel bursary:

- ISUOG and its partners will cover travel and subsistence expenses within the host country. We ask volunteers, where they can, to contribute towards their own travel costs (see volunteer section below) but will not restrict participation in any ISUOG Outreach mission on the basis of financial means. A travel support bursary fund is available and applicants may request additional support for travel on a confidential basis.

What ISUOG expects from you...

Educational experience:

- ISUOG expects outreach volunteers to be skilled in obstetrics and gynaecologic ultrasound and to have expertise in ultrasound training

Documents:

- Volunteer Application form with two referees (at least one ISUOG member).
- Emergency contact and medical form.

Time commitment:

- You will be required to be present at preparatory conference calls and meetings and project and security briefings.
- Training visits typically last for 5 days plus travel time. Volunteers with more time available may be asked to participate for longer periods, up to two weeks, to support implementation of learned skills into clinical practice.
- Team leaders are expected to take part in the 3 repeat visits over the 18 – 24 month duration of a project to conduct further training.
- ISUOG does not require team members to return to a location for every training course but ISUOG does expect all trainers to interact with trainees to provide feedback on any clinical questions raised and data collected between visits.
- You will have the opportunity to review and comment on data collated and shared online by trainees between visits.

Financial commitment

- ISUOG currently asks that volunteers consider meeting the first \$1000 costs of economy class airfares. **ISUOG will reimburse up to \$1000 of the surplus costs over the first \$1000 thereafter.** Travel expenses above this threshold will be eligible for a discretionary travel bursary. ISUOG Outreach may provide more financial support to volunteers who are unable to meet the \$1000 threshold on a case by case basis.
- Repeat participants and Team leaders will have their full expenses covered by ISUOG.
- ISUOG and its partners are not responsible for any loss of earnings incurred when taking part in an ISUOG Outreach project.

Insurance

- Whilst insurance options through ISUOG partners will be made available where possible, including air evacuation cover for medical emergencies, ISUOG expects volunteers to purchase personal travel insurance to cover cancellation, curtailment, loss of belongings etc.