Liaison: Specialist Adviser (Education)
Secretariat: Education Assistant

Purpose
The Digital Learning Sub-Committee supports ISUOG's delivery of comprehensive education through the **ISUOG Academy**, by overseeing the development, quality, and accreditation of content hosted on that learning management system (LMS). This includes CME-accredited content aimed at learners beyond the Basic Training level, encompassing shorter activities (e.g. "**CME Activities**") and broader educational courses, such as the **Advanced Training Curriculum**. The Sub-Committee is responsible for advising on content strategy, supporting the creation and maintenance of online materials, ensuring quality standards are met (including EACCME accreditation where appropriate), and contributing to the promotion and reach of ISUOG's online education offer.

This Sub-Committee represents a merger of the former CME Sub-Committee and Online Education Sub-Committee, bringing together both mandates to ensure a unified, high-quality learning experience on the ISUOG Academy.

Digital Learning Sub-Committee critical success factors
- A comprehensive, high-quality online educational offering.
- CME content that meets accreditation standards and reflects current practice.
- Online curriculum that is modular, relevant, and clinically focused.
- Broad dissemination and increased global reach of ISUOG's online education.
- Sustained impact on clinical care through continuous learning.

Digital Learning Sub-Committee strategic goals
1. Provide clinically relevant, innovative continuing medical education.
2. Maintain and expand CME-accredited activities to support EACCME accreditation.
3. Develop and grow the Advanced Training Curriculum and other modular online courses.
4. Ensure the ISUOG Academy becomes the primary global resource for ultrasound in obstetrics and gynecology.
5. Promote learning across multiple media (online, live, social) to increase accessibility and engagement.
6. Demonstrate the educational impact and sustainability of ISUOG's learning offer.

Digital Learning Sub-Committee key responsibilities
1. Monitor and advise on the overall educational offering on the ISUOG Academy, including CME and non-CME content.
2. Support the production, review, and approval of online content (including MCQs, modules, and learning pathways).
3. Ensure content remains up to date and in line with clinical developments and member needs.
4. Identify and address gaps in content across the LMS.
5. Provide expert guidance on learner needs, clinical relevance, and pedagogical standards.
6. Review completed content and confirm readiness for publication.
7. Support the promotion and dissemination of content in collaboration with the Secretariat.

Process / Framework for delivery
1. Regularly review and improve CME and non-CME content on the ISUOG Academy.
2. Identify relevant material from ISUOG Congresses, Courses, Webinars, Symposia, VISUOG, UOG articles, and Guidelines for inclusion and repurposing.
3. Develop educational activities in line with EACCME criteria and user feedback.
4. Curate content to build and maintain the **Advanced Training Curriculum**, positioned between Basic Training and the advanced-level live courses (under the respective purviews of the Basic Training, and Courses Sub-Committees).
5. Work with the Secretariat to ensure content meets learning objectives, is well-structured, and is visually and technically engaging.
6. Provide insight and support in matters of LMS software, and for the marketing and communication of online courses.
7. Advise on updating and retiring content to maintain relevance and accreditation.

Membership
1. Sub-Committee Chair and other members will be openly recruited when positions are vacated.
2. If working groups are required, a working group lead must be appointed from within the membership of the Sub-Committee.

Working groups
Working groups may be convened within the Sub-Committee to focus on specific tasks.

1. Working groups should be set clear aims and defined goals that directly relate to the Sub-Committee working plan.
2. Working group meetings are not serviced by the Liaison or Secretariat, though either may need to contact the working group, or specific members, in the pursuit of their work for the office.
3. Working group meetings should be organized by the working group lead, whose responsibility it is to report on the progress of that working group within the Sub-Committee, and support the office in acknowledging the work of volunteers on that working group.
4. Membership of working groups can encompass any member of ISUOG, i.e. including those who are not members of the Sub-Committee. For this reason, it is not typical that working group members will be invited to observe Sub-Committee meetings, unless at the request of the Chair.

Meeting frequency
1. The Sub-Committee will meet virtually as needed, up to 6 times per year.
2. Working group meetings are convened by working group leads, and may meet independently as frequently as required, to support their deliverables.