

## NGen (Next Generation) Committee Terms of Reference

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**Secretariat Liaison:** Membership Manager, ISUOG

NGen are active and engaged trainees or clinicians<sup>1</sup> who -

- a) have completed at least three years of residency training,
  - b) at the point of application, should be within two years of completing training,
- and are qualified to take on specific duties in support of ISUOG's broad activities.

<sup>1</sup> *Clinicians include all ultrasound professionals for example, sonographers and midwives.*

NGen members bring a new level of energy and engagement to ISUOG in developing a pathway for trainees and junior clinicians to become further involved in our mission and work. NGen commits to work co-operatively, collegiately and ethically with all ISUOG members, stakeholders and the Secretariat across a wide spectrum of activities and enthusiastically promote the Society to a new audience.

**NGen vision:** Our vision is that ISUOG acts to support, guide, mentor and inspire trainees and newly qualified clinicians worldwide in our speciality. The vision for NGen is that they will ensure that the needs of trainees and new specialists are met by the Society. They will also suggest and/or organise events that give opportunities for new researchers and educators.

**ISUOG mission:** Our mission is to improve women's health through the provision, advancement and dissemination of the highest quality education, standards and research information around ultrasound in obstetrics and gynecology.

### NGen purpose

- **Promote** the Society and our mission worldwide, across multiple languages and cultures.
- **Widen engagement** with trainees and newly qualified clinicians through ISUOG activities and new initiatives.
- **Advise** the Society on matters relevant to trainees and junior clinicians in respect of education and training, workforce issues, research, and professional and organisational standards.
- **Responsible** for ensuring that the work of the Society reflects the needs and views of members that are doctors in training or newly qualified specialists, including providing advice to the Board of Trustees, Committees and Sub-Committees.
- **Creation** of resources for the benefit of the international community.
- **Establish** relationships with potential and existing partners and sponsors to develop their relationship with ISUOG.
- **Identify** new talent with leadership ability to provide a pathway into ISUOG Committees, Sub-Committees and other activities.

### Roles

The following list provides a sample of the kind of tasks that NGen members will be involved in:

- Promotion of ISUOG in the region for which they are appointed as well as globally.
- Spreading awareness of engagement opportunities for a more junior audience.
- Creating and managing webpages for trainees and newly qualified clinicians, as well as the content on those pages.
- Suggesting new ways to engage with younger ISUOG members.
- Participating and encouraging participation in ISUOG activities, e.g. VISUOG, ISUOG World Congress, Basic Training, global campaigns.
- Suggesting and leading on educational activities or events, which focus on trainees and newly qualified clinicians, including at the World Congress and other events, where possible.
- Taking an active role in ISUOG Basic Training educational activities.
- Creating and leading on the ISUOG initiative to develop less known clinicians to be Keynote and Masterclass speakers of the future.
- Supporting ISUOG development programs, such as mentorship.
- Advising the Society on matters from the perspective of the specialist trainee or newly qualified clinician, including in Committees and Sub-Committees.
- Having a pivotal role in communication and linking together a wide range of activities in different geographical regions with particular reference to social media.

- Helping to develop educational materials for the Society's Learning Management System (LMS), the ISUOG Academy.

### Governance

- The NGen Committee is perceived to be an entry route to the Society's Committee and Sub-Committee work and its members must not seek further appointments elsewhere for the duration of their term of service. If an NGen Committee member decides to take up another more senior role within the Society (i.e. Committee, Sub-Committee, Trustee etc.), their existing term of service in the NGen Committee will be terminated at the next available Annual General Meeting (AGM).
- The NGen Committee reports directly to the Board of Trustees. The Committee work plan for the year must be submitted to the Trustees annually for approval.
- The Committee shall make recommendations to the relevant Committee / Sub-Committee it deems appropriate on any area within its remit where action or improvement is needed.
- Appointment of the NGen Committee Chair / Vice Chair is available to any Committee member during their first term of service assuming they served on the Committee for at least one full year prior to their appointment.
- NGen Committee members are appointed annually through a competitive process in accordance with ISUOG's procedure for appointment and (re)appointment of Committee / Sub-Committee chairs and members.
- If requested, the NGen Committee may elect a member to attend the Trustee meetings ex-officio.
- ISUOG will appoint a Committee Liaison from the ISUOG Office who will support the management of the NGen Committee.
- NGen Committee members are automatically members of the ISUOG Advisory Group for as long as they are an active NGen member. On ceasing to be an NGen member, the individual retires from the Advisory Group.
- The Committee shall meet at least four times a year, primarily virtually, and where possible in person at the World Congress. Missing two meetings or not completing tasks will result in a warning by the Chair of the Committee. Failure to attend three meetings or not completing tasks will result in the member being retired from the Committee.

### Membership

A 4-year Chair / Vice Chair model has been implemented in the NGen Committee whereby the Chair will initially serve as (incoming) Vice Chair of either obstetrics or gynecology for one year. After one year as Vice Chair, the post holder will automatically become Chair for a period of 2 years. On completion of the 2-year Chair period, the post holder serves as (outgoing) Vice Chair for another one-year period.

An NGen member appointment is for a three-year term. A second three-year term is possible in case the Committee member is still a trainee and has not completed their training. If the member becomes a consultant at the end of their first term, they cannot be reappointed. All members of the Committee must be compliant with the criteria of an NGen member at the time of appointment and re-appointment (where applicable).

There are 10 available positions and appointments are decided on merit and regional representation.

Applicants must meet all the following criteria:

- ISUOG membership is active.
- Demonstrates a desire to be actively involved in the Society.
- In good standing in accordance with [ISUOG's Code of Conduct](#).
- Reside and work in the geographical area for which they apply e.g. candidates applying for a vacant post for South America Trainee Representative must be based in South America.
- Good links with local organisations and/or institutions.
- Must demonstrate a thorough understanding of ISUOG's mission, vision and consequential activities and a willingness to support and co-operate with all local ISUOG members as well as trainees.
- A willingness to help the Secretariat organise local events for members to improve member engagement.
- A willingness to work with the Secretariat to identify and make contact with potential partners (including government organisations) and sponsors to increase their involvement with ISUOG.
- A track record of academic interest and scientific productivity.