

Name of the exhibition/event:	Pavilion/Stand:
Exhibitor's full name:	EU VAT Nr. (if applicable):
Billing address:	Contact person:
Contact e-mail:	Contact phone:

-21. day				-5. day								
<b>DISCOUNT PRICE</b>				<b>BASIC PRICE</b>				<b>ON SITE PRICE from the 5th day before the construction</b>				
...	-24	-23	-22	-21	-20	...	-7	-6	-5	-4	-3	...

## WATER SERVICES 2024

### WATER AND DRAINAGE CONNECTION

Service	Quantity	Discount price (EUR)	Basic price (EUR)	On-site price (EUR)	Order (pc)	Order sum
Water and drainage connection of the stand to HUNGEXPO C.Co.Ltd.'s network including 3 cubic metres water consumption, excluding water equipment	unit	<b>307 €</b>	<b>369 €</b>	<b>442 €</b>		
Additional connection from the main connection at the stand, including 3 cubic metres water consumption, excluding water equipment*	unit	<b>139 €</b>	<b>167 €</b>	<b>200 €</b>		
Water connection without drain (place of under supply)	unit	<b>153 €</b>	<b>184 €</b>	<b>221 €</b>		
Water supply (for filling up pools, aquariums etc)	unit	<b>6,0 €</b>	<b>7 €</b>	<b>8 €</b>		
<b>TOTAL:</b>						

\*Additional connection should be ordered when also water and drainage connection is purchased!

**The prices do not include VAT.**

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For orders received on site (during set up and event days), HUNGEXPO Ltd. cannot guarantee the service in time. Please note that on site only bank card payment is possible.

**Please note that the bank transfer fee should be paid by the client.**

We hereby take financial responsibility for the quality and quantity of the equipment hired.

These services ordered will be delivered by a contractor hire by HUNGEXPO Ltd. as a transferred service and the costs will be invoiced accordingly.

**Cancellation policy:**

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## **WATER SERVICE INFORMATION**

1. The technical specifications of machines requiring individual water connection must be sent to HUNGEXPO C.Co. Ltd. 1 month prior to the opening of the exhibition. Special water-drainage connection requirements should be ordered separately. Pressure in pavilions is 0.2 Mpa (2.0 bar) and is available through outlets before the central pressure reducer.
2. The exhibitor can not refuse utility connections for the neighbouring stands, or leading these through his stand.
3. The exhibitor is obliged to ensure the accessibility of the floor shafts by cutting the cover, the structure, etc. and by leaving free the places of the connections. If failing this obligation or hindering the works of connecting to the utility networks and works of correcting errors the exhibitor has to assume the liability.
4. We don't guarantee for the quality of water!
5. The water connection ordered will be provided by a contractor hired by HUNGEXPO C.Co. Ltd. as a transferred service and the costs will be invoiced accordingly to the Inrush permit.

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## SECURITY GUARD SERVICE 2024

	Hour per person	Discount price (EUR)/hour	Basic price (EUR)/hour	Onsite price (EUR)/hour	No. Of pers.	Month	Day	Hour		Total Hour
								from	to	
Stand guard	At constructing, dismantling and at visitors opening hour, minimum 5 hours, without a break, at opening hour the handover and the takeover have to be realized	21,0 €	26,0 €	31,0 €						
Armed stand guard	At visitors opening hour, minimum 5 hours, without break	27,0 €	32,0 €	39,0 €						
Stand guard speaking foreign language	At visitors opening hour, minimum 5 hours, without break	27,0 €	32,0 €	39,0 €						

The prices do not include VAT.

**Minimum service time per day: 5 hours. (Invoiced even if the required actual service time is shorter.)**

We undertake financial responsibility for materials, assets and objects only and exclusively if they have been delivered and accepted in an itemised account.

The security staff will document the security guard service in cooperation with the client (in delivery and acceptance minutes, performance certificate etc.).

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### SECURITY GUARD SERVICES INFORMATION

According to the Rules and Regulations of Operation we recommend to keep exhibition areas and stands guarded permanently.

Permanent inspection of open areas is especially important out of opening hours.

In the period between the opening of the pavilions and opening time for visitors, and between closing time for visitors and closing of the pavilions guarding unlockable stands is recommended.

The exhibition site should be guarded also when the stand staff is not around.

It is also advisable to post a uniformed (armed) guard during opening hours when the stand or the exhibits need surveillance.

HUNGEXPO C.Co. Ltd. Security can provide site security services and uniformed guards on a daily basis, provided that an order is placed **72 hours** before the required date.

**No persons (including guards) are allowed to stay in pavilions after they are closed!**

**We undertake security guarding exclusively in HUNGEXPO C.Co. Ltd.'s building at 10 Albertirsai út, Budapest H-1101.**

The guards ordered will be provided by a contractor hired by HUNGEXPO C.Co. Ltd. as a transferred service and the costs will be invoiced accordingly.

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## HOSTESS SERVICES 2024

Type	Discount price (EUR)/hour	Basic price (EUR)/hour	Onsite price (EUR)/hour	Month	Day	Hour		Total Hour	Language	No. Of pers.	Order sum
						from	to				
Event Hostess (Hungarian language speaking)	21,00 €	23,00 €	28,00 €						Hungarian		
Event Hostess (English language speaking)	22,00 €	24,00 €	30,00 €						English		
Event Hostess (English - German language speaking)	26,00 €	28,00 €	33,00 €						English-German		
Event Hostess (Other language speaking)	30,00 €	33,00 €	40,00 €								
Model hostess	97,00 €	106,00 €	127,00 €								
Costume fee / event / pc	23,00 €	26,00 €	31,00 €								
Form dress - black costume until 15 pc / event / pc	17,00 €	19,00 €	22,00 €								
Form dress - black costume above 15 pc / event / pc	33,00 €	37,00 €	44,00 €								
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Date:

Authorised signature:

## HOSTESS SERVICES INFORMATION

HUNGEXPO Zrt. can provide hostesses only if the order for such services is received not later than 48 hours in advance of the requested beginning of the service.

The minimum daily working time is 6 hours.

**Costume hostess:** any clothing that is different from the usual hostess clothing, no skirt or pants costume and no jeans branded shirt. The cost of renting the costume is not included in the hourly rate.

**Formal costumes:** our black skirt costume is free of charge, all other uniforms are provided for rent

**Terms of Service:** The arrival of the hostesses takes 30 minutes before the scheduled time, so that our hostesses can start the service in a working condition. Please respect the time of arrival of our hostesses.

**Other changes:** In case of an order or modification within 24 hours, the hourly fee will be charged at a 50% surcharge.

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## ENERGY SUPPLY AND ELECTRICAL WORKS 2024

### ELECTRIC CONNECTION AND ELECTRICITY CONSUMPTION

Establishment of electric main line to the HUNGEXPO C.Co.Ltd. network

Type of electric connection	Function (please mark)			Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Order (pc)	Order sum
	C*	L*	PM*					
3 kW electric connection and consumption (230 V 50 Hz 2x10 A)				296,0 €	354,0 €	424,0 €		
5 kW electric connection and consumption (3x400/230 V 50 Hz 3x10 A)				389,0 €	467,0 €	560,0 €		
10 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				551,0 €	661,0 €	793,0 €		
15 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				746,0 €	894,0 €	1 073,0 €		
20 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				957,0 €	1 148,0 €	1 377,0 €		
25 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				1 167,0 €	1 400,0 €	1 680,0 €		
30 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				1 456,0 €	1 747,0 €	2 097,0 €		
35 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				1 621,0 €	1 946,0 €	2 334,0 €		
40 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				1 853,0 €	2 224,0 €	2 669,0 €		
45 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				2 043,0 €	2 452,0 €	2 942,0 €		
50 kW electric connection and consumption (3x400/230 V 50 Hz 3x16 A)				2 263,0 €	2 716,0 €	3 259,0 €		
Electric connection and consumption over 50 kW				please ask for proposal	please ask for proposal	please ask for proposal		
<b>TOTAL:</b>								

Prices above are valid for 3 or more than 3 days event!

\*C=cooling circuit (continuous) L=lighting PM=power machines, equipments Please mark!

### ELECTRICAL WORKS

Service/Product	Quantity	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Order (pc)	Order sum
Table-socket (EV 3)	pc	26,0 €	30,0 €	37,0 €		
Industrial-socket with 10 m cable	pc	42,0 €	50,0 €	60,0 €		
Industrial-socket	pc	94,0 €	113,0 €	136,0 €		
Spot lamp	pc	22,0 €	27,0 €	31,0 €		
Spot lamp with arms	pc	26,0 €	31,0 €	38,0 €		
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## ENERGY SUPPLY SERVICES/INFORMATION

We provide discount price VAT orders purchased 21 days before the opening day of the exhibition according to the table above!

1. In Pavilion A,B,C,D,F,G and in pavilions identified with numbers and for open air locations on one connection point the maximum available power is 50 kW, in pavilions identified with numbers and for open air locations the maximum available power is 50 kW. Higher power demands require individual solutions, which must be reported 4 weeks prior to the starting date of the construction works related to the event. The electric implementation plan of the booth must be attached to the request, and the Event Coordination department will issue a quotation for the establishment of the connection.
2. The electric connection to the booth – from the electric distributor to the circuit breaker of the booth – will be established by the official electric contractor of HUNGEXPO Ltd. at the cost of the customer. In case of ordering connections above 25 kW please ask for proposal. Our offer includes the flat-rate consumption.
3. The exhibitor is responsible for carrying out electric works related to the connection of equipment. Electric works within the booth may only be carried out by licensed contractors or experts.
4. In the event the electric installations or the materials used for installation fail to conform to European Union and Hungarian standards, HUNGEXPO Ltd. May reject the electric connection request of the exhibitor.
5. The connection of electricity and electric main lines to HUNGEXPO Ltd.'s network at the booth is required for all exhibitors who need electricity (lighting of the booth or displayed products, electricity supply to machines and equipment, including refrigerators). This service includes the contact protection measurements as well.
6. The exhibitors must ensure the switching off of the booth lighting and the disconnection of electric equipment and machines in the booth before leaving.
7. For equipment requiring continuous electricity supply during the night (e.g.: refrigerator) the installation of a separate circuit before the main circuit breaker is required.
8. The electricity demand ordered on the Energy Supply Service Order Form must be confirmed on the Connection Permit before the opening of the exhibitions, and can be changed in accordance with the power demand of the electric equipment installed at the booth. The electricity request shall be submitted according to the total electric load occurring at the booth. In the event the electric contractor orders an amount without agreeing with the exhibitor, the difference arising from ordering access capacity – in case of complaint – shall be settled between the contractor and the exhibitor among themselves.
9. HUNGEXPO Ltd. does not bear any responsibilities in case of power outages or power breaks.
10. The exhibitors shall not refuse the installation and routing of the public utility connection lines of neighboring exhibitors within their respective areas.
11. The exhibitors shall be obliged to provide access to the floor outlets, by cutting the floor, structure or any other parts of the booths, or leaving free the connection locations. The exhibitor shall be held responsible for all costs or damages incurring from failure to observe this requirement and from hindering the public utility connection and troubleshooting activities.
12. The basic electric network of Hungexpo Ltd. is a 5-line network in line with the relevant standards. The null and earth wires are separated in accordance with contact protection requirements. In line with the regulations, the switching cabinets are equipped with relays (MSZ 2364).
13. Electricity connections and power is provided by HUNGEXPO Ltd. through an appointed contractor, as intermediated service, and will be invoiced as such.

**According to Hungarian standards the installation of a main circuit breaker and main switch is mandatory for all booth requiring electric connections (even if the booth will operate only one power outlet or lamp).**

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## CLEANING SERVICE 2024

Service	Size	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Quantity of order	Total sum
Basic cleaning (floor cleaning & waste removal)	m <sup>2</sup>	3,7 €	4,3 €	5,0 €		
Standard cleaning (floor, furniture cleaning & waste removal)	m <sup>2</sup>	6,0 €	7,0 €	8,0 €		
Full cleaning (floor, furniture and wall cleaning & waste removal):	m <sup>2</sup>	8,0 €	9,0 €	11,0 €		
Picking up foil	m <sup>2</sup>	4,0 €	4,9 €	6,0 €		

**Date:**                      **day**                                      **month**      **2023**

**TOTAL:** |

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## WASTE REMOVAL 2024

Order of waste removal is compulsory for space only stands!

Service	Size	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Quantity of order	Total sum
Waste removal only (waste produced during the setup of the stands) min. 1 m3	m <sup>3</sup>	169,0 €	203,0 €	243,0 €		

**Date (on which you need the waste container at your stand):** \_\_\_\_\_

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## WASTE REMOVAL SERVICE

The Lessee or it's exhibitor or it's subcontractor is responsible to cover the cost of removing the waste created during the construction or demolition of the event and exhibition installations, stands or any other decorational elements.

The Lessee or it's exhibitor or it's subcontractor must order this service (unit is 1 m3) on a separate order form – taking into consideration the estimated amount of waste. Duly completed Order of waste disposal is the requirement of stand construction plan approval.

In case the Lessee or it's exhibitor misses to take charge of waste disposal, Lessor will remove the waste and charge the cost to Lessee or it's exhibitor.

Unused spaces behind the side walls of pavilions or decoration walls(boards, installations) of exhibit stands and attached service rooms may not be used for storing unused installation, packaging materials, waste or other flammable materials. It is forbidden to use such areas as locker rooms, smoking areas, storage areas etc.

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### ADDITIONAL INSTALLATION ELEMENTS 2024

**Please note that the following items are available for OCTA installation and self-constructed stand only.**

Item name	Size description	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Order quantity	Order sum
Counter show case with laminated panels	50x50x100cm	110,00 €	132,00 €	159,00 €		
Counter show case with laminated panels,sliding glass+lock	100x50x100cm	111,00 €	133,00 €	160,00 €		
Counter show case with laminated panels,sliding glass+lock	100x100x100cm	147,00 €	176,00 €	211,00 €		
IKEA show case	45x45x150cm	138,00 €	164,00 €	198,00 €		
Show case illuminated with 1 glass shelf	50x50x250cm	142,00 €	171,00 €	204,00 €		
Show case illuminated with 1 glass shelf, sliding glass+lock	100x50x250cm	186,00 €	222,00 €	267,00 €		
Show case illuminated with 1 glass shelf, sliding glass+lock	100x100x250cm	190,00 €	228,00 €	273,00 €		
Laminated info counter with 1 shelf	100x50x80-100 cm	83,00 €	100,00 €	120,00 €		
Info counter curved	150x50x80cm	130,00 €	156,00 €	187,00 €		
Info counter with breastwork	100x50x120cm	117,00 €	140,00 €	168,00 €		
Sliding door + lock for the Information desk		31,00 €	38,00 €	46,00 €		
Filling cabinet	50x50x50-80cm	51,00 €	62,00 €	74,00 €		
Filling cabinet	100x50x10-100cm	51,00 €	62,00 €	74,00 €		
Filling cabinet	100x100x10-100cm	51,00 €	62,00 €	74,00 €		
Brochure-holder (Octa wall)	97x30 cm	13,00 €	16,00 €	19,00 €		
Clothes hanger (for wall)	95 cm wide	19,00 €	22,00 €	27,00 €		
Bevel shelf with console (plain/cross)	100x30cm	17,00 €	20,00 €	23,00 €		
Plus shelf	100x50cm	17,00 €	20,00 €	23,00 €		
Plus glass shelf		29,00 €	34,00 €	42,00 €		
White wall	100/250cm	61,00 €	73,00 €	88,00 €		
Curtain	100/200 cm	47,00 €	56,00 €	67,00 €		
Folding door	100/200 cm	77,00 €	92,00 €	111,00 €		
Carpet, ELENA, with shield colour:	sqm	11,00 €	13,00 €	16,00 €		
Standing brochure holder		72,00 €	87,00 €	104,00 €		
<b>TOTAL:</b>						

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Signature:

## ADDITIONAL INSTALLATION ELEMENTS



Printed graphics surfaces on Octanorm structure		
element	horizontal (cm)	vertical (cm)
ENTIRE WALL (2,5m high)	95,0	225,5
HALF WALL (2,5m high)	45,5	225,5
SMALL DIAGONAL WALL (2,5m high)	66,0	225,5
1 m high insert fascia	95,0	30,5
2 m high insert fascia	194,0	30,5
3 m high insert fascia	293,0	30,5
luminated fascia	154,5	26,5
front of info counter	95,0	88,0
side of info counter	44,5	88,0
front of curved info counter	151,2	88,0
front of info counter with breastwork	95,0	108,0
bottom of 100cm show case	95,0	68,0
side of 100cm show case	45,5	68,0
front of counter show case	95,0	68,0
side of counter show case	45,5	68,0

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<b>DISCOUNT PRICE</b>			<b>BASIC PRICE</b>					<b>ON SITE PRICE</b> from the 5th day before the construction				
...	-24	-23	-22	-21	-20	...	-7	-6	-5	-4	-3	...

## FURNITURE ORDER FOR OCTA INSTALLATION 2024

**Please note that the following items are available for OCTA installation and self-constructed stand only.**

Furniture	Parameter	Quantity	Discount price EUR/pcs	Basic price EUR/pcs	Onsite price EUR/pcs	Quantity	Total Sum
Desk	140x60 cm	event	43 C	51 C	62 C		
Desk - 2 pieces, for meeting	140x60 cm	event	59 C	71 C	84 C		
Alex table	Diameter:80 cm	event	38 C	44 C	53 C		
Table	80x80 cm	event	59 C	70 C	84 C		
Conference table	120x80 cm	event	67 C	80 C	96 C		
MARY table	Diameter:80 cm	event	37 C	44 C	53 C		
THONET table	Diameter:80 cm	event	40 C	49 C	58 C		
Bar table / white	White	event	66 C	79 C	96 C		
Bar table / beech	Beech	event	66 C	79 C	96 C		
ALEX barstool	Beech	event	37 C	44 C	53 C		
DENNIS barstool	Beech	event	53 C	63 C	77 C		
FROG barstool	Beige	event	49 C	59 C	71 C		
ZÉTA barstool	Black	event	47 C	56 C	67 C		
TINA barstool	Black	event	57 C	68 C	82 C		
Plastic chair / orange	Orange	event	19 C	22 C	27 C		
Plastic chair / olive green	Olive green	event	19 C	22 C	27 C		
Plastic chair / grey	Grey	event	19 C	22 C	27 C		
Plastic chair / off-white	Off-white	event	19 C	22 C	27 C		
ROLAND chair		event	20 C	24 C	29 C		
Chair OCTA	Black textile	event	26 C	31 C	38 C		
Thonet chair		event	26 C	30 C	37 C		
Vesta chair		event	22 C	27 C	32 C		
Armchair OCTA	Black textile	event	26 C	31 C	38 C		
ALEX chair	Beech	event	26 C	31 C	37 C		
KLOBO sofa	White	event	70 C	83 C	100 C		
Cold-hot water sink	46x46x80 cm	event	127 C	151 C	182 C		
Two-desk sink		event	171 C	206 C	247 C		
Dishwasher	With connection, without consumption	event	190 C	229 C	274 C		
Refrigerator	160 L (55x60x85 cm)	event	98 C	118 C	141 C		
Combi kitchen	100x60x98 cm	event	198 C	238 C	286 C		
Paper basket		event	9 C	11 C	13 C		
Filing cabinet	95x50x80 cm	event	59 C	71 C	84 C		
Coat rack		event	26 C	30 C	37 C		
Standing prospectus-holder		event	70 C	83 C	100 C		
					<b>TOTAL:</b>		

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...	-24	-23	-22	-21	-20	...	-7	-6	-5	-4	-3	...

## FURNITURE AND EQUIPMENT ORDER FOR SODEM INSTALLATION 2024

**Please note that the following items are available for SODEM installation and self-constructed stand only.**

Furniture	Parameter	Quantity	Discount price EUR/pcs	Basic price EUR/pcs	Onsite price EUR/pcs	Quantity of order	Total Sum
Eryc desk (Sodem)	150x50 cm	event	41 €	49 €	59 €		
MODE table (Sodem)	160x80	event	57 €	68 €	81 €		
Glasgow table (Sodem)	80x80 cm	event	71 €	86 €	102 €		
Oxford meeting table (Sodem)	120x80 cm	event	76 €	91 €	109 €		
Milan meeting table (Sodem)	220x100 cm	event	106 €	127 €	152 €		
Glasgow bartable (Sodem)	Black	event	71 €	86 €	102 €		
Bruges barchair (Sodem)	White/black	event	38 €	46 €	54 €		
Zagreb barchair (Sodem)	White/black	event	38 €	46 €	54 €		
Vesta chair (Sodem)	Black textile	event	21 €	26 €	31 €		
Yvonne chair (Sodem)	Black textile	event	19 €	23 €	28 €		
Samba armchair (Sodem)	Black leatherette	event	31 €	37 €	44 €		
MILAN chair (Sodem)	Black leatherette	event	31 €	37 €	44 €		
Information counter (Sodem)	103,6 x 50 x 100 cm	event	171 €	204 €	246 €		
Small plant in a pot (Sodem)	~ 20 - 35 cm	event	48 €	57 €	68 €		
Big plant in a pot (Sodem)	~ 120 - 150 cm	event	71 €	86 €	102 €		
Coat rack, gray (Sodem)	170 cm	event	30 €	36 €	43 €		
Socket (Sodem)	3 m	event	24 €	29 €	34 €		
Spot lamp with arms (Sodem)	0	event	48 €	57 €	68 €		
Small paper basket (Sodem)	~ 30 cm	event	9 €	11 €	13 €		
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## FLOWER AND GARDENING CATALOGUE 2024

(Please note, the pictures are only illustration)

### Solitary plants for indoor use only

Item	Description	Unit	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Quantity of order	Total sum
Areca palm 	130-150 cm	pc	31 €	38 €	46 €		
Howea / Kentia palm 	150-180 cm	pc	36 €	42 €	51 €		
Dracena 	150-180 cm	pc	36 €	42 €	51 €		
Dracena compact 	120-150 sm	pc	36 €	42 €	51 €		
Zamioculcas 	60-80 cm	pc	17 €	20 €	24 €		
Zamioculcas 	80-100 cm	pc	24 €	29 €	34 €		
Ficus 	150-180 cm	pc	36 €	42 €	51 €		

Solitary plants for outdoor and indoor use									
Item	Description	Unit	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Quantity of order	Total sum		
Phoenix palm 	150-180 cm	pc	37 €	44 €	53 €				
Stem laurel 	150-180 cm	pc	36 €	42 €	51 €				
Emerald thuja 	120-150 cm	pc	20 €	24 €	29 €				
Emerald thuja 	150-180 cm	pc	24 €	29 €	34 €				
Sphere buxus 	50 cm	pc	33 €	40 €	48 €				
Chamaerops palm 	200 cm	3 pc	111 €	133 €	160 €				
Chamaerops palm 	250-300 cm	pc	186 €	222 €	267 €				
<b>Basic price pots for Solitaire Plants:</b> (The basic price for plants includes the following pots.)	Clay effect gray plastic plant pot 	Clay effect terracotta plastic plant pot 	White plastic plant pot 						

Other products								
Item	Description	Unit	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Quantity of order	Total sum	
Table bowl with ornamental planting		Small	pc	17 €	20 €	24 €		
Table bowl with ornamental planting		Medium	pc	18 €	21 €	26 €		
Table bowl with ornamental planting		Large	pc	20 €	24 €	29 €		
Flower box with ornamental planting		40 cm	pc	13 €	16 €	19 €		
Flower box with ornamental planting		60 cm	pc	17 €	20 €	23 €		
Flower box with ornamental planting		80 cm	pc	22 €	27 €	31 €		
Flower box with ornamental planting		100 cm	pc	26 €	31 €	37 €		
Artificial grass placement with labor cost - min quantity 10 m2		1 m2	pc	4 €	4 €	5 €		
Lawn carpet laying with labor cost		1 m2	pc	18 €	21 €	24 €		

Exclusive pots with extra charge								
Item	Description	Unit	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Quantity of order	Total sum	
 Elho Pure anthracite or white cube pot	50x50 cm, Optional Plants: Phoenix Palm, Cone Laurel, Stem Laurel, Emerald Thuja (150-180 cm), Spherical Buxus	pc	47 €	56 €	67 €			
 Elho Pure anthracite or white tall flower box	60x30x80 cm, Optional Plants: 3pc Zamioelcas (60-80 cm)	pc	47 €	56 €	67 €			
 Artevasi bright white or black tall square pot	33x50 cm, Optional plants: Areca palm, Howea / Kentia palm, Dracaena, Dracaena compact, Zamioelcas (60-80 sm), Ficus	pc	14 €	18 €	21 €			
 Elho bright white tall round pot	40x70 cm, Optional Plants: Areca Palm, Howea / Kentia Palm, Dracaena, Dracaena compact, Zamioelcas (80-100 sm), Ficus, Ornamental Planting, Spherical Bux, Stem Laurel	pc	22 €	27 €	32 €			
 Rustic wooden tub	45 cm, Optional Plants: Cone Laurel, Emerald Thuja (150-180 cm), Spherical Buxus	pc	11 €	13 €	16 €			
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## IT AND AV SERVICES 2024

Product/Service	Discount price EUR / event	Basic price EUR / event	Onsite price EUR / event	Quantity of order	Total sum
<b>TVs, Stands</b>					
24" screen	64 €	78 €	93 €		
32" screen	196 €	234 €	282 €		
42-43" screen	260 €	312 €	376 €		
55" screen	542 €	651 €	781 €		
65" screen	759 €	911 €	1 093 €		
7x" screen	976 €	1 171 €	1 406 €		
Floor stand	109 €	131 €	157 €		
Tilt stand	152 €	182 €	219 €		
Hanger	43 €	51 €	62 €		
Wall console	87 €	104 €	124 €		
<b>Tablets, Touchscreens, Kiosks</b>					
iPad 9,7"	128 €	153 €	184 €		
iPad on floor stand	390 €	469 €	562 €		
iPad Pro	282 €	338 €	406 €		
iPad Pro floor stand	498 €	598 €	718 €		
24" touch screen Windows computer on desktop stand	326 €	390 €	469 €		
24" AIO with built-in computer on a floor stand	542 €	651 €	781 €		
55" touchscreen	1 410 €	1 691 €	2 030 €		
55" touchscreen with built-in computer	1 518 €	1 821 €	2 186 €		
55" touchscreen with built-in computer on a rolling, motorized stand	1 627 €	1 951 €	2 342 €		
84" touchscreen with built-in computer	2 602 €	3 122 €	3 747 €		
84" touchscreen with built-in computer on a rolling, motorized stand	3 251 €	3 902 €	4 682 €		
Floor stand for touchscreen	109 €	131 €	157 €		
Tilt stand for touchscreen	152 €	182 €	219 €		
Wall console for touchscreen	87 €	104 €	124 €		

Product/Service	Discount price EUR / event	Basic price EUR / event	Onsite price EUR / event	Quantity of order	Total sum
<b>Laptop, desktop computer</b>					
Core i5/i7 Windows laptop	217 €	260 €	312 €		
Macbook Pro 13,3"	260 €	312 €	376 €		
24 "touch-screen Windows computer	326 €	390 €	469 €		
Core i5/i7 Desktop computer és 24" monitor	390 €	469 €	562 €		
Apple iMac 27"	542 €	651 €	781 €		
<b>Printers</b>					
538/5000 Black and White A4 Laser Printer (20 to 33 ppm) [HP 2420n, HP P2055dn, M401dn]	196 €	234 €	282 €		
A4 Color Laser Printer (32 ppm) [HP M551dn, HP CP2025dn]	303 €	364 €	438 €		
Color A3 Laser Printer (20 ppm) [HP CP5225dn]	390 €	469 €	562 €		
Photo Printer (10 x 15 cm) 1 Photo / Minute [Canon Selphy CP800]	174 €	209 €	251 €		
DYMO etiquette printer	130 €	156 €	187 €		
Black and White A3 Copier (25-55 ppm) (Finisher, Duplex, Sorter, Network) [Xerox, Konica-Minolta]	846 €	1 014 €	1 218 €		
Color A3 Copier (30-45 ppm) (Finisher, Duplex, Sorter, Network) [Canon, Konica-Minolta]	976 €	1 171 €	1 406 €		
[10-11. series photocopier] Shipping, commissioning and disbursement fee (within Budapest)	651 €	781 €	938 €		
<b>Accessories</b>					
Zip prospect holder	64 €	78 €	93 €		
Flipchart with paper pencil	109 €	131 €	157 €		
Tablet desk stand	26 €	31 €	38 €		
Ribbon cordon	64 €	78 €	93 €		
Pinboard, wicket cover with cover 100x200cm	174 €	209 €	251 €		
A1 Stop / Control Board	64 €	78 €	93 €		
A3 Stop / Control Board	87 €	104 €	124 €		
180 x 180 cm tripod canvas	130 €	156 €	187 €		
Plexi podium	433 €	520 €	624 €		
GoPro camera + stand	174 €	209 €	251 €		
Projector 3500 ANSI DLP WXGA	303 €	364 €	438 €		
USB Media Player [HDMI, Full HD, remote control]	76 €	91 €	109 €		
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## INTERNET AND TV SIGNAL SERVICE 2024

Service	Quantity	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Order quantity	Total sum
Wifi package 5 tools in the same time using	event	183 €	220 €	264 €		
Wifi package 10 tools in the same time using	event	340 €	409 €	490 €		
Wifi package 15 tools in the same time using	event	490 €	589 €	707 €		
Wifi package 20 tools in the same time using	event	628 €	753 €	903 €		
Wifi package 50 tools in the same time using	event	1 439 €	1 727 €	2 072 €		
10/10 Mbit/s cabled internet connection, with unlimited access	event	107 €	128 €	153 €		
Fix IP address (public)	event	88 €	104 €	126 €		
<b>Premium service</b>						
Private Premium Leased line 10/10 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	137 €	164 €	197 €		
Private Premium Leased line 20/20 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	180 €	216 €	259 €		
Private Premium Leased line 30/30 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	224 €	269 €	323 €		
Private Premium Leased line 40/40 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	268 €	322 €	387 €		
Private Premium Leased line 50/50 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	311 €	373 €	448 €		
Private Premium Leased line 60/60 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	354 €	426 €	511 €		
Private Premium Leased line 70/70 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	398 €	478 €	573 €		
Private Premium Leased line 80/80 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	442 €	531 €	637 €		
Private Premium Leased line 100/100 mbit, with unlimited access, VPN and V – LAN services, Public IP address service	event/day	486 €	582 €	699 €		

Technical equipment						
Service	Quantity	Discount price (EUR)	Basic price (EUR)	Onsite price (EUR)	Order quantity	Total sum
Fixed line telephone station and putting into service with analogous telephone set	event/day	109 €	130 €	157 €		
Multifunctional fax machine rental fee, in addition to fee payable for construction of fixed line telephone station	event/day	72 €	87 €	104 €		
IP telephone services with equipment	event	42 €	51 €	61 €		
Switch rental (8 – port, non managed) units/exhibition	event	68 €	81 €	98 €		
Switch rental (24 – port remote managed CISCO) units/exhibition	event	201 €	242 €	290 €		
Installation of local area network (LAN)	point	71 €	86 €	103 €		
Setup of VLAN's on individual proposal	point	109 €	130 €	157 €		
IP based TV signal connectin in pavilions A,B,C,D,F,G,K and 25	event	164 €	197 €	237 €		
					<b>TOTAL:</b>	

**In case of ordering technician or engineer, please ask for proposal!**

**It is strictly prohibited to use any own wifi AP or other radio wave device on the stand.**

**The prices do not include VAT.**

We would like to inform you that HUNGEXPO Ltd. can fulfil the ordered services on 'Discount price' for orders made 22 days prior to the first set up day. For orders made between the 21st day and 5 days before the first setup day 'Basic price' will be applicable, which is a 20% increase of the 'Discount price'.

For orders made 5 days before the first set-up day and on site, 'On-site price' will be applicable, which is a 20% increase of the 'Basic price'.

For orders received on site (during set up and event days), HUNGEXPO Ltd. cannot guarantee the service in time. Please note that on site only bank card payment is possible.

**Please note that the bank transfer fee should be paid by the client.**

We hereby take financial responsibility for the quality and quantity of the equipment hired.

These services ordered will be delivered by a contractor hire by HUNGEXPO Ltd. as a transferred service and the costs will be invoiced accordingly.

**Cancellation policy:**

The Contracting Party can only cancel previously-ordered services validly in writing, sent in a verifiable form to HUNGEXPO. Cancellation shall be effective from the time that the cancellation statement arrives to HUNGEXPO.

Upon cancellation, the Contracting Party shall bear responsibilities for payment, according to the following:

- if the Contracting Party cancels the service order 11 days prior to the official construction period of the Exhibition, it does not have to pay for the service and shall be refunded the amount already paid,
- if the cancellation arrives within 10 days prior to the official construction period of the Exhibition, it shall be required to pay 100% of the fee for the service ordered to Hungexpo.

**Please send back the filled order form scanned by e-mail!**

We have read and understood the **Rules and Regulations of Operation** and we accept them as binding on ourselves.

**Date:**

**Signature:**

## INTERNET AND TV SIGNAL INFORMATION

1. The exhibitor shall not prevent the neighbouring exhibitors from connecting or leading their public utility lines in or through the area of its stand if no other solution is available.
2. The exhibitor must - by suitably cutting holes in the podium and/or any other cover and structure or by leaving the connection points unobstructed - keep the floor socket holes accessible. The exhibitor is liable for any cost or damage resulting from its failure to fulfil this obligation and the exhibitor bears responsibility for impeding public utility connection and fault repair works.
3. The devices/equipment shall be handed over and returned in exchange for a receipt. If in after the closure of the exhibition the leased device/equipment is not returned to the lessor in an operable condition, Hungexpo Zrt. shall be entitled to invoice its price - at the day's market price - to the exhibitor, together with the invoice made out for its use of the relevant service.
4. If the exhibitor orders cabled telephone set and Internet connection the place of the installation must be shown in a floor plan sketch which must be enclosed to the order. If the exhibitor uses more than one stands simultaneously, the telecommunication services should be ordered in separate order forms, with the floor plan sketch enclosed.

**It is strictly prohibited to use any own wifi or other radio wave device on the stand. All internet needs must be submitted via this form. In case of using any wifi AP on the stand, Hungexpo C.Co Ltd. has the right to switch that off.**

**HUNGEXPO C.Co. Ltd. reserves the exclusive right for Comppoffice-R Kft., RentIT.hu to operate Internet-base wireless (e.g. Wi-Fi, IEEE 802.11 a/b/g/n, WiMax etc.) communication service and network not linked to a concession requires written preliminary permission from HUNGEXPO Co. Ltd.**

**Use of WiFi and other radio wave devices installed without prior negotiations was not permitted and Hungexpo is entitled to have such devices removed or switched off.**