**ROLE DESCRIPTION**

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| **Summary**(short description of purpose of the task force) | VISUOG is ISUOG’s online visual encyclopaedia and aims to provide medical professionals with up to date information on the clinical use of Ultrasound in Obstetrics and Gynecology. The focus is on images as the cornerstone for accurate sonographic diagnoses and content online includes relevant technical and clinical indications. The VISUOG Task Force exists to manage and monitor the creation of content and quality control content prior to upload to the VISUOG platform. |
| **Responsibilities** | * To remain current on new imaging advances and developments in the content subject and work with the Chair to create comprehensive educational content in this area.
* Identification and solicitation of authors that will contribute to the completion of new chapters in the topic area with submissions to include:
	+ Abstract and short article with references
	+ Short patient information document in lay language
	+ PowerPoint slide presentation of applicable images and video clips
	+ Full text document on the role of imaging in diagnosis and management
* Identification of external reviewers for editing of new chapters
* Articulation of content gaps/areas for improvement in his/her section and communicate these to the ISUOG office/VISUOG Task Force.
* Identification of quality images in their content area which may be suitable for archiving in an image bank or be incorporated into existing chapter.
* To work with the VISUOG Office Liaison to ensure sure that all authors meet assigned deadlines and deliver their chapters in a timely manner.
* In partnership with assigned external reviewers will assume responsibility for accuracy and excellence in submissions including scientific and visual value of all new chapters prior to final review.
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| **Terms of appointment** | * All Section Editors should be willing to commit to discussions by conference call to progress specific projects and are encouraged to attend the World Congress and other meetings, where possible;
* This is a voluntary position and is not remunerated.
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**PERSON SPECIFICATION**

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| **Experience** | * Obstetrician or Gynecologist with broad experience in ultrasound investigation.
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| **Knowledge** | * An excellent understanding of research in your respective field of experience
* Demonstrated experience in clinical management, research, and scientific writing.
* An interest in ISUOG and its activities, e.g. UOG, World Congress, education courses and online learning.
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| **Other key attributes** | The successful applicant must have a keen interest in working with ISUOG to develop its online presence, resources and tools and willingness work actively with the Secretariat team on this project. All applicants must be ISUOG members. |